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CONNECTED

HELP

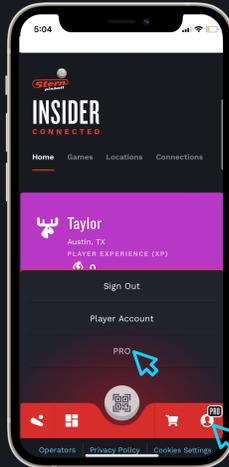
# CREATING A LEADERBOARD

A guide to help operators create leaderboards on the Insider Connected web app for their locations.

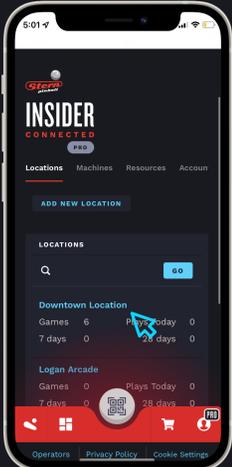
Requirements:

- have an Insider Connected Pro Account. Don't have one? [Apply today!](#)

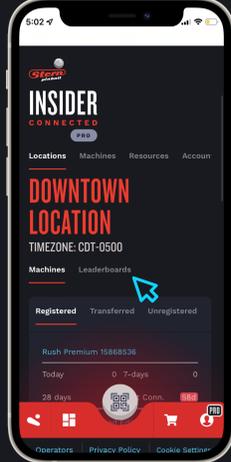
**Open your PRO portal.** Log into Insider Connected and access your PRO Portal by selecting the Account icon in the bottom right, then clicking "PRO".



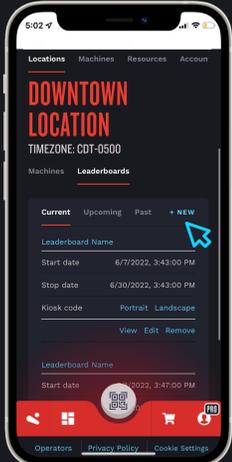
**Select your location.** Once you are in your PRO Portal, select the location for which you want to set up a leaderboard.



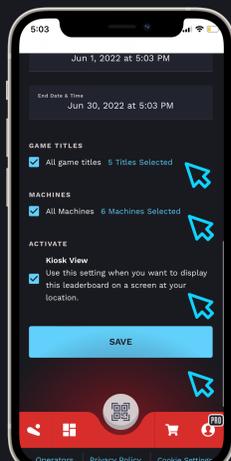
**Go to your leaderboards.** Select the leaderboards tab from your location's directory.



**Add new leaderboard.** From here, you can view all current, upcoming, and past leaderboards for your location. Click "+ NEW" to add a new leaderboard.



**Fill out the form.** Give your leaderboard a special name, start date & time, and end date & time. You can choose to not specify an end date and time if you want the leaderboard to be permanent. Then, choose which titles and machines you want included in the leaderboard. Select Kiosk View if you want to display this leaderboard on a screen at your location, then hit save.



**See it in action!** Now your leaderboard is up and running to discover on Insider Connected and participate in by playing at your location!

